

VACANCY

Diplomatic Mission

REQUIRES A

HOUSEKEEPER

Responsibilities

- Housekeeping for the Official Residence
- Assisting with dinner functions (Serving, welcoming guests, etc)
- Perform all other related tasks as required

Requirements

- Good health condition that can tolerate physical work
- Experience with housekeeping
- Able to function in a multicultural environment as part of a team
- Mobility to travel to and back from Port of Spain for working hours (8:00~16:30), and late evenings for functions.
- Permanent residency in Trinidad and Tobago

Interested applicants should submit a cover letter, resume and a reference letter

NO LATER THAN June 15, 2023

to

embassyofjapan@po.mofa.go.jp

or

EMBASSY OF JAPAN PO BOX 1039, PORT OF SPAIN

Attn: Koichi MATSUMOTO (Mr.)

SHORT LISTED APPLICANTS WILL BE INVITED FOR INTERVIEW.

TELEPHONE INQUIRES WILL NOT BE ACCEPTED.