

JAPAN'S GRANT ASSISTANCE FOR GRASSROOTS HUMAN SECURITY PROJECTS  
PROPOSAL APPLICATION

PROJECT TITLE

SUBMITTED BY  DATE OF SUBMISSION

<b>PROJECT DESCRIPTION</b>	<i>Summarise the project proposal, briefly explaining how the project supports national development goals.</i>
<b>BACKGROUND</b>	<i>Provide a brief history of your organization, including its organizational and staffing structure.</i>
<b>OBJECTIVES</b>	<i>List the project's measurable impact and explain how they support your organization's vision.</i>
<b>METHODOLOGY</b>	<i>Explain how the project objectives will be achieved, including expected outcomes, required tasks, responsibilities, work organisation, timelines, and how results will be monitored and reported.</i>
<b>PROJECT SITE</b>	<i>Describe the proposed project site and, where applicable, the criteria used to select it.</i>
<b>BUDGET</b>	<i>Provide a detailed budget description for each line item. Where applicable, itemise direct project contributions from collaborating agencies and other funding sources by source, amount, and duration.</i>

**Attachments:**

1. Financial statements for the past two financial years.
2. Information on present financial assets and consistent funding.

3. Past experience with other grant funds and activities for the last 5 years.
4. Information of present physical office.

There is no page limit for attachments, including documentation from other funding agencies, project partner agreements, and letters of support from community groups or organizations. However, please adhere to the format and attachment guidelines provided above. Other supplementary documents or formats such as brochures and pamphlets will not be considered.